



## Building Permit Application

Building Division  
17575 Peak Ave  
Morgan Hill, CA 95037-4128  
Phone: (408) 778-6480  
Email: [Permits@morganhill.ca.gov](mailto:Permits@morganhill.ca.gov)

Building Address _____	Suite # _____
Assessor's Parcel # _____	Tract/PM # _____
In Geologic Hazard Zone: <input type="checkbox"/> Yes <input type="checkbox"/> No	In Flood Zone: <input type="checkbox"/> Yes <input type="checkbox"/> No
Year Built _____	

<b>Property Owner:</b> Name _____ Mailing Address _____ City/State/Zip _____ Phone No. _____ Email _____ <input type="checkbox"/> Owner / Builder <input type="checkbox"/> Owner w/ Contractor	<b>Business Owner / Tenant:</b> Name _____ Mailing Address _____ City/State/Zip _____ Phone No. _____ Email _____
<b>Architect / Designer:</b> Name _____ Mailing Address _____ City/State/Zip _____ Phone No. _____ Email _____ License # _____ Exp. Date _____	<b>Engineer:</b> Name _____ Mailing Address _____ City/State/Zip _____ Phone No. _____ Email _____ License # _____ Exp. Date _____
<b>Contractor:</b> Name _____ Mailing Address _____ City/State/Zip _____ Phone No. _____ Email _____ State License # _____ Exp. Date _____ MH Bus. License # _____ Exp. Date _____	<b>Workers' Compensation Information:</b> Carrier _____ Name of Agent _____ Phone No. _____ Policy No. _____ Exp. Date _____

### Plan Check Responses To Be Sent To (Please check only one)

<input type="checkbox"/> Owner <input type="checkbox"/> Architect/Designer <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor Email: _____
---

<input type="checkbox"/> Residential <input type="checkbox"/> Commercial/Industrial Type: <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Demolition
--

Description of Proposed Work: _____
-------------------------------------

<b>Construction Valuation \$</b> _____	<b>Labor &amp; Materials</b>	<b>Existing Fire Sprinklers:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
Commercial Floor Area _____ (sq ft)	Number of Units _____	Grading: Cubic Yards Cut: _____
Residential Floor Area _____ (sq ft)	Number of Stories _____	Cubic Yards Fill: _____
Garage Floor Area _____ (sq ft)	Number of Bedrooms _____	
Deck _____ (sq ft)	Number of Bathrooms _____	
Porch _____ (sq ft)	Type of Construction _____	
Patio Cover _____ (sq ft)	Occupancy Group _____	
Accessory Structure _____ (sq ft)	Occupancy Load _____	

Office Use Only		
Date Submitted _____	Permit # _____	Master Plan # _____
Plan Check Fee _____	LRP Fee _____	Total _____

**Check Applicable**

<input type="checkbox"/> Building	<input type="checkbox"/> Electrical	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Grading
-----------------------------------	-------------------------------------	-------------------------------------	-----------------------------------	----------------------------------

**Electrical Permit**

No. Receptacles/Outlets: _____	No. Switches: _____	No. Lighting Fixtures: _____			
<input type="checkbox"/> Conduit	<input type="checkbox"/> Conductors	<input type="checkbox"/> Energy Storage System	<input type="checkbox"/> EV Charger	<input type="checkbox"/> Generator	<input type="checkbox"/> Irrigation Pedestal
<input type="checkbox"/> Electric Meter Authorization	<input type="checkbox"/> Main Service Upgrade/Replacement: _____	Amps	<input type="checkbox"/> Pool Pump	<input type="checkbox"/> PV System	
<input type="checkbox"/> Sign	<input type="checkbox"/> Spa	<input type="checkbox"/> Subpanel/Load Center: _____	No.	<input type="checkbox"/> Temp Power Distribution System: _____	No. of Poles
<input type="checkbox"/> Temp Power	<input type="checkbox"/> Other	_____			

**Mechanical Permit**

<input type="checkbox"/> Air Handler: _____	No.	<input type="checkbox"/> Condenser (AC) _____	No.	<input type="checkbox"/> Ducts	<input type="checkbox"/> Evaporator Coil	<input type="checkbox"/> Fan	<input type="checkbox"/> Furnace: _____	No.
<input type="checkbox"/> Gas Fireplace	<input type="checkbox"/> Heat Pump	_____	No.	<input type="checkbox"/> Kitchen Hood	<input type="checkbox"/> Mini Split Systems	_____	No. Units	<input type="checkbox"/> Pool Equipment
<input type="checkbox"/> Other _____								

**Plumbing Permit (Note: Additional Commercial Plumbing Maybe Be Subject To Public Works Impact Fees)**

<input type="checkbox"/> Backflow	<input type="checkbox"/> Building Sewer	<input type="checkbox"/> Cleanout	<input type="checkbox"/> Gas Test	<input type="checkbox"/> Gas Line	<input type="checkbox"/> Gas Meter Upgrade	<input type="checkbox"/> Grease Interceptor
<input type="checkbox"/> Re-pipe	<input type="checkbox"/> Roof Drain	<input type="checkbox"/> Storm Drain	<input type="checkbox"/> Sump Pump	<input type="checkbox"/> Thermal Solar	<input type="checkbox"/> Water Service	<input type="checkbox"/> Water Softener
<input type="checkbox"/> Water Heater - Gas to Gas		<input type="checkbox"/> Water Heater - Tank to Tankless		<input type="checkbox"/> Water Heater - Electric to Electric		
<input type="checkbox"/> Water Heater - Gas to Electric (Provide existing amps of electrical Main Service Panel _____ )						
<input type="checkbox"/> Other _____						

**Re-roof Permit (Note: Class 'A' Roof Is Required For All Homes Inside The Fire Hazard Zone)**

Type of Material Being Removed _____	Type of Material Being Installed _____	
No. of Squares _____	<input type="checkbox"/> Installing New Sheathing	<input type="checkbox"/> Using Existing Sheathing

**Electronic Plan Submittal**

For information on plan set formatting and page indexing requirements please see [Electronic-Plan-Review-Format-Requirements](#)

To offset the financial impact of new development or a new business on public infrastructure, new projects may be subject to impact fees. Impact fees are calculated and due at building permit issuance. The Engineering Land Development Division can create an estimate for your project for a fee. Fees are updated twice yearly. Final impact fees may vary from the estimate. For more information, contact Engineering Land Development at 408-778-6480

Applicant's Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_