



Building Permit Application

Building Division
17575 Peak Ave
Morgan Hill, CA 95037-4128
Phone: (408) 778-6480
Email: Permits@morganhill.ca.gov

Building Address _____ Suite # _____
Assessor's Parcel # _____ Tract/PM # _____ Lot # _____
In Geologic Hazard Zone: ☐ Yes ☐ No In Flood Zone: ☐ Yes ☐ No Year Built _____

Property Owner:

Name _____
Mailing Address _____
City/State/Zip _____
Phone No. _____
Email _____

☐ Owner / Builder ☐ Owner w/ Contractor

Architect / Designer:

Name _____
Mailing Address _____
City/State/Zip _____
Phone No. _____
Email _____
License # _____ Exp. Date _____

Contractor:

Name _____
Mailing Address _____
City/State/Zip _____
Phone No. _____
Email _____
State License # _____ Exp. Date _____
MH Bus. License # _____ Exp. Date _____

Business Owner / Tenant:

Name _____
Mailing Address _____
City/State/Zip _____
Phone No. _____
Email _____

Engineer:

Name _____
Mailing Address _____
City/State/Zip _____
Phone No. _____
Email _____
License # _____ Exp. Date _____

Workers' Compensation Information:

Carrier _____
Name of Agent _____
Phone No. _____
Policy No. _____ Exp. Date _____

Plan Check Responses To Be Sent To (Please check only one)

☐ Owner ☐ Architect/Designer ☐ Engineer ☐ Contractor Email: _____

☐ Residential ☐ Commercial/Industrial Type: ☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ Demolition

Description of Proposed Work: _____

Construction Valuation \$ _____

Labor & Materials

Commercial Floor Area	_____ (sq ft)	Number of Units	_____
Residential Floor Area	_____ (sq ft)	Number of Stories	_____
Garage Floor Area	_____ (sq ft)	Number of Bedrooms	_____
Deck	_____ (sq ft)	Number of Bathrooms	_____
Porch	_____ (sq ft)	Type of Construction	_____
Patio Cover	_____ (sq ft)	Occupancy Group	_____
Accessory Structure	_____ (sq ft)	Occupancy Load	_____

Existing Fire Sprinklers:

☐ Yes ☐ No

Grading:

Cubic Yards Cut: _____

Cubic Yards Fill: _____

Office Use Only

Date Submitted _____ Permit # _____ Master Plan # _____
Plan Check Fee _____ LRP Fee _____ Total _____

Check Applicable

☐ Building ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Grading

Electrical Permit

No. Receptacles/Outlets: _____ No. Switches: _____ No. Lighting Fixtures: _____
☐ Conduit ☐ Conductors ☐ Energy Storage System ☐ EV Charger ☐ Generator ☐ Irrigation Pedestal
☐ Electric Meter Authorization ☐ Main Service Upgrade/Replacement.: _____ Amps ☐ Pool Pump ☐ PV System
☐ Sign ☐ Spa ☐ Subpanel/Load Center: _____ No. ☐ Temp Power Distribution System: _____ No. of Poles
☐ Temp Power ☐ Other _____

Mechanical Permit

☐ Air Handler: _____ No. ☐ Condenser (AC) _____ No. ☐ Ducts ☐ Evaporator Coil ☐ Fan ☐ Furnace: _____ No.
☐ Gas Fireplace ☐ Heat Pump _____ No. ☐ Kitchen Hood ☐ Mini Split Systems _____ No. Units ☐ Pool Equipment
☐ Other _____

Plumbing Permit (Note: Additional Commercial Plumbing Maybe Be Subject To Public Works Impact Fees)

☐ Backflow ☐ Building Sewer ☐ Cleanout ☐ Gas Test ☐ Gas Line ☐ Gas Meter Upgrade ☐ Grease Interceptor
☐ Re-pipe ☐ Roof Drain ☐ Storm Drain ☐ Sump Pump ☐ Thermal Solar ☐ Water Service ☐ Water Softener
☐ Water Heater - Gas to Gas ☐ Water Heater - Tank to Tankless ☐ Water Heater - Electric to Electric
☐ Water Heater - Gas to Electric (Provide existing amps of electrical Main Service Panel _____)
☐ Other _____

Re-roof Permit (Note: Class 'A' Roof Is Required For All Homes Inside The Fire Hazard Zone)

Type of Material Being Removed _____ Type of Material Being Installed _____
No. of Squares _____ ☐ Installing New Sheathing ☐ Using Existing Sheathing

Electronic Plan Submittal

For information on plan set formatting and page indexing requirements please see [Electronic-Plan-Review-Format-Requirements](#)

To offset the financial impact of new development or a new business on public infrastructure, new projects may be subject to impact fees. Impact fees are calculated and due at building permit issuance. The Engineering Land Development Division can create an estimate for your project for a fee. Fees are updated twice yearly. Final impact fees may vary from the estimate. For more information, contact Engineering Land Development at 408-778-6480

Applicant's Name (Print): _____ Date: _____