



# MORGAN HILL POLICE DEPARTMENT

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## INTEROFFICE MEMORANDUM

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**Date:** March 14, 2023  
**To:** Chief Shane Palsgrove  
**From:** Captain Ray Ramos  
**Subject:** 2022 Prison Rape Elimination Act Annual Report- Policy 904.7.2

I conducted an annual audit of the collected and aggregated incident-based sexual abuse for calendar year 2022. I reviewed data from incident-based documents, including reports, investigation files and sexual abuse incident reviews.

**PURPOSE:**

These reviews are used to assess and improve the effectiveness of sexual abuse prevention, detection and response policies, practices, and training.

**REQUIREMENTS:**

The Prison Rape Elimination Act (PREA) requires all law enforcement agencies with detention facilities, of any kind, to create an annual report of all sexual assaults and sexual harassment committed and/or reported within its facility. The report must be completed, submitted to the Chief of Police, and made public, via the department's internet website.

Additionally, problem identification and corrective action regarding sexual assaults and sexual harassment occurring in the facility should occur on an on-going basis, including an assessment of progress in addressing any reports of sexual abuse.

Our efforts to comply with PREA standards included the development of a detention policy on PREA and the inclusion of PREA statistics, a policy statement on the Morgan Hill Police Department's website and educational material informing inmates on how to report any incidents of sexual abuse and/or sexual harassment is posted in the Pre-Booking area.

These brochures express the Morgan Hill Police Department's zero tolerance for sexual abuse and/or sexual harassment occurring within our facility and encourage inmates to immediately report any incidents. The signs list several reporting options, including the telephone number for the 24-hour sexual assault hot-line. Additional brochures have been placed in our facility lobby, informing family, friends, or visitors of our policy and instructions on how to report any incidents of sexual abuse or sexual harassment on behalf of an inmate or detainee.

**EVALUATION:**

During calendar year 2022, we did not have any reports of sexual assault or sexual harassment occurring within our facility.

**ANALYSIS:**

These strategies include pre-booking screening, effective and efficient management of inmate housing assignments, visual observation checks of all inmates at least every 30 minutes, and the professional care, custody, and control of our inmates at all times.

The Morgan Hill Police Department is dedicated to providing the safest facility possible for inmates and detainees and will continue our efforts to identify and correct any identified problem areas.

**CALENDAR YEAR 2022**

<b>VICTIM</b>	<b>ACCUSED</b>	<b>COMPLAINT</b>	<b>DISPOSITION</b>
<i>No reported incidents during the 2022 calendar year.</i>	<i>No reported incidents during the 2022 calendar year.</i>	<i>No reported incidents during the 2022 calendar year.</i>	<i>No reported incidents during the 2022 calendar year.</i>