



# Election Orientation

## June 30, 2022



# Welcome!

- Agenda
  - Overview of Nomination Process
    - Eligibility
    - Nomination Papers and other documentation
    - Deadlines
  - Questions

# City of Morgan Hill Election Team



- Michelle Bigelow, City Clerk/PIO
- Angie Gonzalez, Deputy City Clerk
- Kim Mancera, Deputy City Clerk

# City of Morgan Hill

## Elections Filing Officer



- City Clerk or Deputy City Clerks
  - Primary contact for City Council candidates
  - Works directly with the County Registrar of Voters (ROV) to coordinate the election
  - Only people to provide and receive City of Morgan Hill Municipal Election related documents and materials
  - Receives Campaign Finance forms
  - Answers questions regarding the election process
    - City Clerk staff cannot provide legal advice

# Becoming an Elected Official

- Nomination Process
- Public Eye
- Required Disclosure
- Availability to the Public

# November 8, 2022 General Municipal Election

- Voters will elect a Mayor to the City Council through a city-wide (at-large) election
  - Two-year term
- Voters will elect two members to the City Council for Districts B and D through district elections
  - Four-year terms

# Eligibility

- Must be 18 years of age or older
- Must be a US citizen
  
- Mayor
  - Must be registered to vote AND live in the Morgan Hill city limits
  
- Council Member
  - Must be registered to vote AND live in the City Council District

# Filing Period

- Nomination Papers and other documents are issued and filed
  - Filing Period Opens 8:00 a.m., Monday, July 18
  - Ends 5:00 p.m., Friday, August 12
    - Unless an incumbent chooses not to run or does not qualify
  - Extended Filing Period ends 5:00 p.m., Wednesday, August 17
  - Appointment with the City Clerk team is **required** to submit nomination papers



# Election Related Forms Issued and Filed During Filing Period



- Candidate Handbook
- Nomination Papers
- Candidate Statement of Qualifications Form
- Ballot Designation Worksheet
- Code of Fair Campaign Practices
- Pledge of Fair Campaign Practices
- Sign Responsibility Form
- Candidate Information Forms
- Transliteration Form
- Vietnamese Accents Form
- Related Political Reform Act Forms
  - 501
  - 700
  - 410
  - 460/470
  - 496/497

# Nomination Papers and Supplemental Nomination Papers

- Only issued by the City Clerk or Deputy City Clerks
- Must have 20 valid signatures to qualify as a candidate
- Space for 30 signatures and addresses
  - Strongly recommended that you gather 30 signatures

# Nomination Papers and Supplemental Nomination Papers (cont.)

- Signatures must be from registered voters in the Morgan Hill city limits for Mayor or in the Council District for Council Members
- Only one circulator
- Supplemental Nomination Papers issued as needed
- Must be filed and qualified by the end of the Filing Period

# Candidate Statement



- Optional
- Cost: City/Candidate split the cost
  - Mayor - \$1,375 (\$2,750)
  - Council Member District B - \$1,225 (\$2,450)
  - Council Member District D - \$1,235 (\$2,470)
- 200 words
- Limited to candidate's education, qualifications, etc.

# Ballot Designation

- Optional
- *Typically* 3-word limit
- This is the vocation, occupation, or profession printed along with candidate's name on the ballot

# Campaign Finance



- Governed by the Political Reform Act
    - Government Code Sections 81000-91014
  - Enforced by the Fair Political Practices Commission (FPPC)
  - Public Disclosure on Campaign Material
  - Public Disclosure of Financial Interests
- Public Disclosure of Campaign Contributions and Expenditures
    - Paperwork and link to electronic filing provided when pulling papers
    - Deadlines provided in Candidate Handbook
  - Required to qualify as a Candidate and continues if elected

# After the Filing Period



- Council Candidate Orientation
  - City-related topics, including the City budget, operations and services, and City projects
    - Tentative for August – schedule to be provided to qualified candidates when the date is confirmed

# I've been Elected - Now What?

- Ethics
- Public Records
- Brown Act (Open Meeting Laws)
- Continuing Disclosure



# Important 2022 Dates



- July 18-August 12; Filing Period
- August 13-17; Extended Filing Period (if applicable)
- August 18; Secretary of State to determine order of names on the ballot
- August date(s) TBD; Council Candidate Orientation
- October 10; County may begin to mail Vote-by-Mail ballots
- October 11 - November 7; Early Voting Period
- October 24; Last day to register to vote for November election
- November 8; Election Day
- December 8; Last day for the County to provide certification of election results
- December 14<sup>th</sup>; Special City Council meeting to swear in successful candidates

Questions?



# City of Morgan Hill Officials Contact Information



- Michelle Bigelow, City Clerk/PIO

[Michelle.Bigelow@morganhill.ca.gov](mailto:Michelle.Bigelow@morganhill.ca.gov)

- Angie Gonzalez, Deputy City Clerk

[Angie.Gonzalez@morganhill.ca.gov](mailto:Angie.Gonzalez@morganhill.ca.gov)

- Kim Mancera, Deputy City Clerk

[Kim.Mancera@morganhill.ca.gov](mailto:Kim.Mancera@morganhill.ca.gov)