

City of Morgan Hill: Fund 206 Fee Study
FY 2024-2025

Fund 206 Employee Time Resources

Fund 206 - Planning	
Position	FTE
City Manager	0.04
Asst City Mgr. For Comm Dev	0.30
Comm Development Director	0.30
Senior Planner	1.00
Associate Planner	0.80
Assistant Planner	0.80
Development Services Technician	0.05
Development Services Technician	0.90
Part-Time / Temp	0.50
Economic Development Coordinator	0.10
Assistant City Attorney	0.17
Business Assistant	0.10
Municipal Service Assistant	0.80
Management Analyst	0.07
Total	5.93

Distribution of Work (%)		
Admin	Public Info	Permits
100%	0%	0%
64%	21%	15%
54%	7%	39%
22%	7%	71%
25%	29%	46%
25%	28%	47%
6%	94%	0%
13%	70%	17%
12%	3%	85%
100%	0%	0%
33%	5%	62%
100%	0%	0%
100%	0%	0%
100%	0%	0%
100%	0%	0%
39%	22%	39%

Distribution of Work (Hours)		
Admin	Public Info	Permits
64	-	-
314	105	73
266	35	191
353	120	1,167
352	400	643
354	400	673
5	81	-
206	1,080	255
123	25	852
168	-	-
92	15	172
174	-	-
1,382	-	-
125	-	-
3,978	2,261	4,026

Fund 206 - Land Development	
Position	FTE
City Manager	0.02
Public Services Director	0.03
Comm Development Director	0.10
Deputy Director for Engineering	0.15
Senior Civil Engineer	0.75
Supervising Civil Engineer	1.00
Assistant Engineer	0.50
Junior Engineer	0.75
Senior Public Works Inspector	0.70
Senior Public Works Inspector	0.70
Environmental Programs Coordinator	0.45
Assistant City Attorney	0.07
Business Assistant	0.25
Municipal Service Assistant	0.05
Management Analyst	0.00
Total	5.52

Distribution of Work (%)		
Admin	Public Info	Permits
100%	0%	0%
33%	0%	67%
87%	0%	13%
33%	0%	67%
43%	2%	55%
31%	7%	62%
23%	17%	60%
23%	17%	60%
16%	0%	84%
16%	0%	84%
56%	0%	44%
32%	0%	68%
100%	0%	0%
100%	0%	0%
0%	0%	0%
37%	6%	57%

Distribution of Work (Hours)		
Admin	Public Info	Permits
32	-	-
16	-	33
143	-	21
80	-	166
527	30	673
503	120	1,017
206	150	540
309	225	810
97	-	502
98	-	510
453	-	353
37	-	78
436	-	-
86	-	-
-	-	-
3,023	525	4,703

Fund 206 - Building	
Position	FTE
City Manager	0.02
Asst City Mgr. For Comm Dev	0.05
Comm Development Director	0.20
Building Official	1.00
Building Division Manager	1.00
Development Services Technician	0.75
Development Services Technician	0.10
Development Services Technician	1.00
Development Services Technician	1.00
Building Inspector II	1.00
Building Inspector II	1.00
Building Inspector II	1.00
Plan Check Engineer	1.00
Assistant City Attorney	0.16
Business Assistant	0.10
Municipal Service Assistant	0.05
Management Analyst	0.07
Total	9.50

Distribution of Work (%)		
Admin	Public Info	Permits
100%	0%	0%
100%	0%	0%
100%	0%	0%
40%	2%	58%
24%	0%	76%
13%	11%	76%
12%	40%	47%
12%	9%	79%
12%	10%	78%
12%	0%	88%
12%	0%	88%
12%	0%	88%
12%	0%	88%
100%	0%	0%
100%	0%	0%
100%	0%	0%
100%	0%	0%
100%	0%	0%
22%	3%	75%

Distribution of Work (Hours)		
Admin	Public Info	Permits
32	-	-
82	-	-
328	-	-
663	25	952
393	-	1,247
172	140	972
21	69	81
217	165	1,410
212	165	1,335
214	-	1,522
214	-	1,530
217	-	1,575
216	-	1,552
262	-	-
174	-	-
86	-	-
125	-	-
3,514	564	12,176

Notes

DPW Admin hours include floodplain and special projects