

City of Morgan Hill: Fund 206 Fee Analysis FY 2024-2025

Planning Program Cost of Service

Planning Permit Program	Cost Recovery Analysis					Hours per Service Detail						Activity/Service Cost Analysis						
Permit Type	Hours per Service	Proposed Fee	Proposed % Cost Recovery	Current Fee	Proposed % Increase	Plng	Eng	Bldg	Fire	Housing	Police (Captain)	Plng	Eng	Bldg	Fire	Housing	Police (Captain)	Total
Agreements																		
Development Agreement, Non-Residential	60.00	\$ 23,220	100%	\$ 14,415	61%	60.00	0.00	0.00	0.00	0.00	0.00	\$ 23,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,220
Development Agreement, Residential	60.00	\$ 23,220	100%	\$ 14,415	61%	60.00	0.00	0.00	0.00	0.00	0.00	\$ 23,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,220
CC&Rs (Plus City Attorney Fees)	7.00	\$ 2,658	100%	\$ 1,250	113%	4.00	3.00	0.00	0.00	0.00	0.00	\$ 1,548	\$ 1,110	\$ -	\$ -	\$ -	\$ -	\$ 2,658
Other Agreements / Documents Review (Plus City Attorney Fees)	4.00	\$ 1,548	100%	\$ 505	207%	4.00	0.00	0.00	0.00	0.00	0.00	\$ 1,548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,548
Appeals																		
Commision/Board Decision - Applicant Appeal	45.00	\$ 17,330	100%	\$ 8,960	93%	40.00	5.00	0.00	0.00	0.00	0.00	\$ 15,480	\$ 1,850	\$ -	\$ -	\$ -	\$ -	\$ 17,330
Commission/Board Decision - Public Appeal	45.00	\$ 600	3%	\$ 624	-4%	40.00	5.00	0.00	0.00	0.00	0.00	\$ 15,480	\$ 1,850	\$ -	\$ -	\$ -	\$ -	\$ 17,330
Staff Decision - Applicant Appeal	42.00	\$ 16,220	100%	\$ 7,329	121%	40.00	2.00	0.00	0.00	0.00	0.00	\$ 15,480	\$ 740	\$ -	\$ -	\$ -	\$ -	\$ 16,220
Staff Decision - Public Appeal	42.00	\$ 600	4%	\$ 624	-4%	40.00	2.00	0.00	0.00	0.00	0.00	\$ 15,480	\$ 740	\$ -	\$ -	\$ -	\$ -	\$ 16,220
Approval Amendments																		
Minor Amendment (per Code Section 17.20.190)	37.00	\$ 13,699	100%	\$ 7,651	79%	24.00	10.00	1.00	1.00	0.50	0.50	\$ 9,288	\$ 3,700	\$ 256	\$ 225	\$ 89	\$ 141	\$ 13,699
Major Approval Amendment (Non Admin - s/b Major)	80.00	\$ 29,737	100%	\$ 13,665	118%	55.00	19.00	2.00	2.00	1.00	1.00	\$ 21,285	\$ 7,030	\$ 512	\$ 450	\$ 178	\$ 282	\$ 29,737
Boundary Adjustments																		
Annexation City Process	334	Actual Cost	100%	\$ 26,491		320.00	8.00	2.00	2.00	1.00	1.00	\$ 123,840	\$ 2,960	\$ 512	\$ 450	\$ 178	\$ 282	\$ 128,222
Annexation LAFCO Process	220	\$ 85,140	100%	\$ 30,348	181%	220.00	0.00	0.00	0.00	0.00	0.00	\$ 85,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,140
Out of Agency Contract for Services	68.00	\$ 26,316	100%	\$ 10,559	149%	68.00	0.00	0.00	0.00	0.00	0.00	\$ 26,316	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,316
Urban Service Area Amendment City Process	328.00	Actual Cost	100%	\$ 16,399		320.00	8.00	0.00	0.00	0.00	0.00	\$ 123,840	\$ 2,960	\$ -	\$ -	\$ -	\$ -	\$ 126,800
Urban Service Area Amendment LAFCO Process	220.00	\$ 85,140	100%	\$ 30,348	181%	220.00	0.00	0.00	0.00	0.00	0.00	\$ 85,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,140
(Plus additional fees collected by LAFCO/Other agencies)																		
Design Permits																		
Landscape Plan Review Only	10.00	\$ 3,870	100%	\$ 2,528	53%	10.00	0.00	0.00	0.00	0.00	0.00	\$ 3,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,870
Non-Residential Design Permit (Major, >10,000 SF in floor area)	134.50	\$ 50,563	100%	\$ 18,767	169%	80.00	50.00	2.00	2.00	0.00	0.50	\$ 30,960	\$ 18,500	\$ 512	\$ 450	\$ -	\$ 141	\$ 50,563
Non-Residential Design Permit (Minor)	69.50	\$ 26,024	100%	\$ 10,316	152%	36.00	31.00	1.00	1.00	0.00	0.50	\$ 13,932	\$ 11,470	\$ 256	\$ 225	\$ -	\$ 141	\$ 26,024
Plan Detail Review (misc. site details, e.g., lighting, trash encl.)	8.00	\$ 3,096	100%	\$ 2,129	45%	8.00	0.00	0.00	0.00	0.00	0.00	\$ 3,096	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,096
Residential Design Permit - 6 units or less	67.50	\$ 25,160	100%	\$ 12,524	101%	40.00	24.00	1.00	1.00	1.00	0.50	\$ 15,480	\$ 8,880	\$ 256	\$ 225	\$ 178	\$ 141	\$ 25,160
Residential Design Permit - 7 units to 15 units	75.50	\$ 28,222	100%	\$ 15,528	82%	46.00	26.00	1.00	1.00	1.00	0.50	\$ 17,802	\$ 9,620	\$ 256	\$ 225	\$ 178	\$ 141	\$ 28,222
Residential Design Permit - 16 -50	142.00	\$ 52,910	100%	\$ 19,509	171%	80.00	55.00	2.00	2.00	2.00	1.00	\$ 30,960	\$ 20,350	\$ 512	\$ 450	\$ 356	\$ 282	\$ 52,910
Projects with horizontal subdivision: Each Additional 10 units	54.00	\$ 20,121	100%			40.00	10.00	1.00	1.00	1.00	1.00	\$ 15,480	\$ 3,700	\$ 256	\$ 225	\$ 178	\$ 282	\$ 20,121
Single-lot/condo projects: Each Additional 10 units	19.00	\$ 6,661	100%			10.00	5.00	1.00	1.00	1.00	1.00	\$ 3,870	\$ 1,850	\$ 256	\$ 225	\$ 178	\$ 282	\$ 6,661
Site Plan Only (no new square footage)	35.00	\$ 13,358		\$ 6,772	97%	24.00	11.00	0.00	0.00	0.00	0.00	\$ 9,288	\$ 4,070	\$ -	\$ -	\$ -	\$ -	\$ 13,358
Design Review (Preliminary Review)																		
(Includes one Planning Commission hearing)																		
Conceptual Plan Review (Staff)	40.00	\$ 14,737	100%	\$ 6,714	120%	28.00	8.00	1.00	1.00	1.00	1.00	\$ 10,836	\$ 2,960	\$ 256	\$ 225	\$ 178	\$ 282	\$ 14,737
PC	63.00	\$ 23,813	100%	\$ 10,682	123%	50.00	10.00	1.00	1.00	0.00	1.00	\$ 19,350	\$ 3,700	\$ 256	\$ 225	\$ -	\$ 282	\$ 23,813
Non-Residential (Minor) Preliminary Plan Review to PC	45.00	\$ 16,898	100%	\$ 7,410	128%	35.00	7.00	1.00	1.00	0.00	1.00	\$ 13,545	\$ 2,590	\$ 256	\$ 225	\$ -	\$ 282	\$ 16,898
Residential SB330 Preliminary Application Review (staff)	71.00	\$ 26,666	100%	\$ 13,654	95%	55.00	12.00	1.00	1.00	1.00	1.00	\$ 21,285	\$ 4,440	\$ 256	\$ 225	\$ 178	\$ 282	\$ 26,666
Residential - 6 units or less Preliminary Plan Review to PC	48.00	\$ 17,816	100%	\$ 8,090	120%	35.00	9.00	1.00	1.00	1.00	1.00	\$ 13,545	\$ 3,330	\$ 256	\$ 225	\$ 178	\$ 282	\$ 17,816
Residential - 7 units or more Preliminary Plan Review to PC	67.00	\$ 25,101	100%	\$ 11,611	116%	50.00	13.00	1.00	1.00	1.00	1.00	\$ 19,350	\$ 4,810	\$ 256	\$ 225	\$ 178	\$ 282	\$ 25,101
Projects with horizontal subdivision: Each Additional 10 units	35.00	\$ 12,836	100%			25.00	6.00	1.00	1.00	1.00	1.00	\$ 9,675	\$ 2,220	\$ 256	\$ 225	\$ 178	\$ 282	\$ 12,836
Single-lot/condo projects: Each Additional 10 units	13.00	\$ 4,373	100%			6.00	3.00	1.00	1.00	1.00	1.00	\$ 2,322	\$ 1,110	\$ 256	\$ 225	\$ 178	\$ 282	\$ 4,373
Environmental Review (CEQA)																		
Expanded Initial Study (Internal Prep)	172.00	\$ 66,360	100%	\$ 16,125	312%	160.00	12.00	0.00	0.00	0.00	0.00	\$ 61,920	\$ 4,440	\$ -	\$ -	\$ -	\$ -	\$ 66,360
Historic Assessments - Historical Consultant (Deposit)																		

Historic Assessments - Staff-level	42.00	\$ 16,084	100%	\$ 5,008	221%	32.00	10.00	0.00	0.00	0.00	0.00	\$ 12,384	\$ 3,700	\$ -	\$ -	\$ -	\$ 16,084
Initial Environmental Assessment (Plus outside agency fees)	10.00	\$ 3,836	100%	\$ 2,271	69%	8.00	2.00	0.00	0.00	0.00	0.00	\$ 3,096	\$ 740	\$ -	\$ -	\$ -	\$ 3,836
Mitigation Monitoring and Reporting Program (Long-term Mitigation Annual Monitoring)	5.00	\$ 1,935	100%	\$ 1,265	53%	5.00	0.00	0.00	0.00	0.00	0.00	\$ 1,935	\$ -	\$ -	\$ -	\$ -	\$ 1,935
SC County Habitat Plan Review	2.00	\$ 774	100%	\$ 505	53%	2.00	0.00	0.00	0.00	0.00	0.00	\$ 774	\$ -	\$ -	\$ -	\$ -	\$ 774
Exceptions																	
Minor Exception	16.50	\$ 6,377	100%	\$ 3,222	98%	16.00	0.50	0.00	0.00	0.00	0.00	\$ 6,192	\$ 185	\$ -	\$ -	\$ -	\$ 6,377
Variance	65.25	\$ 24,894	100%	\$ 10,831	130%	62.00	0.75	1.00	1.00	0.00	0.50	\$ 23,994	\$ 278	\$ 256	\$ 225	\$ -	\$ 24,894
Administrative Extension of Time for Approvals	17.00	\$ 6,579	100%	\$ 2,150	206%	17.00	0.00	0.00	0.00	0.00	0.00	\$ 6,579	\$ -	\$ -	\$ -	\$ -	\$ 6,579
Non Administrative Extension of Time for Approvals	32.00	\$ 12,384	100%	\$ 3,857	221%	32.00	0.00	0.00	0.00	0.00	0.00	\$ 12,384	\$ -	\$ -	\$ -	\$ -	\$ 12,384
General Plan Amendment																	
Land Use Diagram Amendment	128.00	\$ 49,400	100%	\$ 17,789	178%	120.00	8.00	0.00	0.00	0.00	0.00	\$ 46,440	\$ 2,960	\$ -	\$ -	\$ -	\$ 49,400
Text Amendment	88.00	\$ 33,920	100%	\$ 10,077	237%	80.00	8.00	0.00	0.00	0.00	0.00	\$ 30,960	\$ 2,960	\$ -	\$ -	\$ -	\$ 33,920
Historic/Cultural Resources																	
Alteration-Minor - per 18.60.070B2a under \$10,000 valuation (plus additional fees if Planning Commission hearing is required)	3.00	\$ 1,161	100%	\$ 380	206%	3.00	0.00	0.00	0.00	0.00	0.00	\$ 1,161	\$ -	\$ -	\$ -	\$ -	\$ 1,161
Alteration-Major - per Section 18.60.070B2b \$10,000+ valuation (plus additional fees if Planning Commission hearing is required)	35.00	\$ 13,545	100%	\$ 5,438	149%	35.00	0.00	0.00	0.00	0.00	0.00	\$ 13,545	\$ -	\$ -	\$ -	\$ -	\$ 13,545
Demolition or Relocation (Formerly Alteration)	38.00	\$ 14,655	100%	\$ 6,182	137%	35.00	3.00	0.00	0.00	0.00	0.00	\$ 13,545	\$ 1,110	\$ -	\$ -	\$ -	\$ 14,655
Designation	32.00	\$ 12,384	100%	\$ 8,092	53%	32.00	0.00	0.00	0.00	0.00	0.00	\$ 12,384	\$ -	\$ -	\$ -	\$ -	\$ 12,384
Miscellaneous																	
Residential Private Livestock Permit	9.00	\$ 1,045	100%	\$ 873	20%	9.00	0.00	0.00	0.00	0.00	0.00	\$ 3,483	\$ -	\$ -	\$ -	\$ -	\$ 3,483
Reversion to Acreage Processing	12.50	\$ 4,838	100%	\$ 3,162	53%	12.50	0.00	0.00	0.00	0.00	0.00	\$ 4,838	\$ -	\$ -	\$ -	\$ -	\$ 4,838
Transfer of Development Credit (Per Hillside Combining District - 18.44 MHMC)	42.00	\$ 16,254	100%	\$ 8,978	81%	42.00	0.00	0.00	0.00	0.00	0.00	\$ 16,254	\$ -	\$ -	\$ -	\$ -	\$ 16,254
Williamson Act Cancelation	80.00	\$ 30,960	100%	\$ 12,140	155%	80.00	0.00	0.00	0.00	0.00	0.00	\$ 30,960	\$ -	\$ -	\$ -	\$ -	\$ 30,960
Williamson Act New Contract	45.00	\$ 17,415	100%	\$ 6,576	165%	45.00	0.00	0.00	0.00	0.00	0.00	\$ 17,415	\$ -	\$ -	\$ -	\$ -	\$ 17,415
Williamson Act Non-Renewal	20.00	\$ 7,740	100%	\$ 1,012	665%	20.00	0.00	0.00	0.00	0.00	0.00	\$ 7,740	\$ -	\$ -	\$ -	\$ -	\$ 7,740
Sign Review																	
Alteration to Existing Sign (Limited Scope)	0.75	\$ 290	100%	\$ 189	54%	0.75	0.00	0.00	0.00	0.00	0.00	\$ 290	\$ -	\$ -	\$ -	\$ -	\$ 290
Sign Review Over the Counter - Copy Change	1.00	\$ 387	100%	\$ 253	53%	1.00	0.00	0.00	0.00	0.00	0.00	\$ 387	\$ -	\$ -	\$ -	\$ -	\$ 387
New Sign Permit - First Sign	1.50	\$ 581	100%	\$ 380	53%	1.50	0.00	0.00	0.00	0.00	0.00	\$ 581	\$ -	\$ -	\$ -	\$ -	\$ 581
Each additional Sign	0.50	\$ 194	100%	\$ 126	54%	0.50	0.00	0.00	0.00	0.00	0.00	\$ 194	\$ -	\$ -	\$ -	\$ -	\$ 194
New Sign within a Master Sign Program	0.75	\$ 290	100%	\$ 189	54%	0.75	0.00	0.00	0.00	0.00	0.00	\$ 290	\$ -	\$ -	\$ -	\$ -	\$ 290
Subdivision/Real Estate Tract Signs (on and/or off-site)	3.00	\$ 1,161	100%	\$ 758	53%	3.00	0.00	0.00	0.00	0.00	0.00	\$ 1,161	\$ -	\$ -	\$ -	\$ -	\$ 1,161
Temporary/Promotional Signs	0.75	\$ 290	100%	\$ 63	361%	0.75	0.00	0.00	0.00	0.00	0.00	\$ 290	\$ -	\$ -	\$ -	\$ -	\$ 290
Uniform Sign Program	28.00	\$ 10,836	100%	\$ 3,668	195%	28.00	0.00	0.00	0.00	0.00	0.00	\$ 10,836	\$ -	\$ -	\$ -	\$ -	\$ 10,836
Subdivision																	
Tentative Parcel Map Review - 4 lots or less	31.00	\$ 11,878	100%	\$ 7,299	63%	24.00	7.00	0.00	0.00	0.00	0.00	\$ 9,288	\$ 2,590	\$ -	\$ -	\$ -	\$ 11,878
Tentative Subdivision Map Review (5-15 lots)	41.00	\$ 15,646	100%	\$ 9,797	60%	28.00	13.00	0.00	0.00	0.00	0.00	\$ 10,836	\$ 4,810	\$ -	\$ -	\$ -	\$ 15,646
Tentative Subdivision Map Review (16-25 lots)	51.00	\$ 19,482	100%	\$ 12,317	58%	36.00	15.00	0.00	0.00	0.00	0.00	\$ 13,932	\$ 5,550	\$ -	\$ -	\$ -	\$ 19,482
Tentative Subdivision Map Review (26+ Lots per each 25 lots)	63.00	\$ 24,058	100%	\$ 15,331	57%	44.00	19.00	0.00	0.00	0.00	0.00	\$ 17,028	\$ 7,030	\$ -	\$ -	\$ -	\$ 24,058
Tree Removals																	
Tree Removal Permit	8.00	\$ 124	4%	\$ 125	-1%	8.00	0.00	0.00	0.00	0.00	0.00	\$ 3,096	\$ -	\$ -	\$ -	\$ -	\$ 3,096
Use Permits																	
Administrative Use Permit	45.00	\$ 8,449	50%	\$ 7,682	10%	38.00	4.00	1.00	1.00	0.50	0.50	\$ 14,706	\$ 1,480	\$ 256	\$ 225	\$ 89	\$ 16,897
Conditional Use Permit - New Construction	71.00	\$ 26,666	100%	\$ 12,168	119%	62.00	4.00	2.00	2.00	0.50	0.50	\$ 23,994	\$ 1,480	\$ 512	\$ 450	\$ 89	\$ 26,666
Conditional Use Permit - No New Construction	69.00	\$ 25,926	100%	\$ 11,672	122%	62.00	2.00	2.00	2.00	0.50	0.50	\$ 23,994	\$ 740	\$ 512	\$ 450	\$ 89	\$ 25,926
Temporary Use Permit	36.50	\$ 13,644	100%	\$ 6,178	121%	26.00	8.00	1.00	1.00	0.00	0.50	\$ 10,062	\$ 2,960	\$ 256	\$ 225	\$ -	\$ 13,644
Temporary Use Permit (Non-Profit)	29.50	\$ 101	1%	\$ 100	1%	26.00	1.00	1.00	1.00	0.00	0.50	\$ 10,062	\$ 370	\$ 256	\$ 225	\$ -	\$ 11,054
Temporary Use Permit Amendment	18.50	\$ 3,399	50%	\$ 3,304	3%	15.00	1.00	1.00	1.00	0.00	0.50	\$ 5,805	\$ 370	\$ 256	\$ 225	\$ -	\$ 6,797
Zoning Requests (Includes one PC and one CC Hearing)																	

[illegible]